



**Bethel University
DANTES Testing Service**

Test for Credit

The Testing Service at Bethel University's
College of Adult & Professional Studies

(CAPS) provides the opportunity to earn credit by examination.

This service is open to students who are in the application process or are currently enrolled in an undergraduate program.

Tests Offered

Bethel administers tests through the DANTES program, a testing service conducted by Educational Testing Service (ETS) and approved by the American Council on Education (ACE). Minimum score requirements and credit awards are based on ACE recommendations.

For each test, ETS provides a Fact Sheet/Study Guide that includes:

- A description of the test content.
- The number of questions that must be answered correctly to reach the recommended minimum score.
- A list of publications appropriate for study.

The Fact Sheet/Study Guide can be found at getcollegecredit.com.

DANTES tests generally cover one semester of an introductory course, and are worth three semester credits. The tests are untimed and most take about 90 minutes to complete. **A maximum of two tests may be taken during one testing session in a single day. A six-month wait is required before retaking a test.**

Available DANTES tests are listed in this booklet. No credit can be awarded for tests that overlap courses already on your transcript(s). Prior approval by an academic advisor is required if credit is to be awarded.

Testing Schedule

Test dates and registration deadlines are listed in this booklet. You will receive confirmation by email of your admission to the testing session. The confirmation letter will include the test date and a map. You must be registered and must have received confirmation of admission to take the tests. Score reports will be sent to you and to Bethel about 3-4 weeks after the test date.

Fees

Registration Fee **\$15 per test**

Payment of the registration fee **must accompany the registration form**. It is non-refundable. Make checks payable to *Bethel University*.

Test Fee **\$80 per test**

Payment of the test fee **must be made when the test is taken**. No test can be returned for scoring unless this fee is paid. Payment may be made with a credit card (VISA, MasterCard, or American Express only) or **cashier's check** (payable to "The DSST Program"). Sorry, **no personal checks or cash**.

Registration

You can register for a DANTES exam in two ways: online at caps.bethel.edu/programs/options#dantes, or by completing the registration forms included in this brochure. Submit your registration before the deadline shown on the enclosed calendar. The registration fee is required in order to complete the registration process. **The test fee is due at the time the test is taken.**

Study Resources

- Go to getcollegecredit.com to locate the most current Fact Sheet/Study Guide for your specific exam. Look under the "References" section on each Fact Sheet for study materials.
- Study materials can also be located at book stores or various libraries. Although not all recommended texts are available in every library, textbooks can be requested through the interlibrary loan system.
- You should also **be prepared to purchase** your own study material.

Questions?

Call the testing coordinator at **651.635.8007** or **800.255.8706, ext. 8007**.

Test List

No credit can be awarded for tests that overlap courses already on your transcript(s).

Please contact your academic advisor for exam selection.

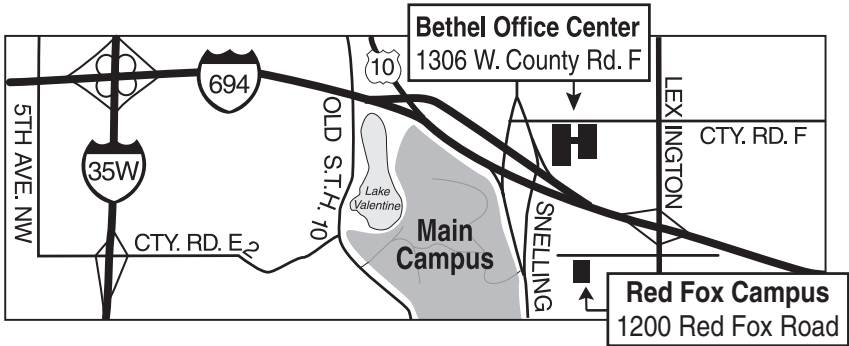
Test Form Number	Test Title	Semester Credits	Minimum Score
	Discovering Our Surrounding World (V)		
500	Astronomy	3B	48
511	Environment and Humanity: The Race to Save the Planet	3B	46
519	Physical Geology	3B	46
512	Principles of Physical Science I	3B	47
	Global Cultures and American Mosaic (E)		
494	General Anthropology	3B	47
470	Human/Cultural Geography	3B	48
469	Introduction to the Modern Middle East	3B	47
496	Introduction to World Religions	3B	48
	Health		
495	Substance Abuse	3BU	49
508	Here's to Your Health	3BU	48
	Math in Real Life (M)		
812	Business Mathematics	3B	48
424	Fundamentals of College Algebra	3B	47
450	Principles of Statistics	3B	48
	Reading and Researching the American Experience (R)		
483	The Civil War and Reconstruction	3BU	47
	Reading and Responding to the Arts		
461	Art of the Western World	3B	48

Test Form Number	Test Title	Semester Credits	Minimum Score
	Psychology		
562	Fundamentals of Counseling	3B	45
490	Lifespan Developmental Psychology	3B	46
	Electives		
473	A History of the Vietnam War	3B	44
534	Business Law II	3BU	52
498	Criminal Justice	3B	49
474	Ethics in America	3B	46
489	Foundations of Education	3B	46
530	Human Resource Management	3B	46
543	Introduction to Business	3B	46
536	Introduction to Computing	3B	45
497	Introduction to Law Enforcement	3B	45
551	Management Information Systems	3BU	46
548	Money and Banking	3BU	48
531	Organizational Behavior	3B	48
550	Personal Finance	3B	46
524	Principles of Finance	3BU	46
525	Principles of Financial Accounting	3B	47
532	Principles of Supervision	3B	46
471	Rise and Fall of the Soviet Union	3BU	45
820	Technical Writing	3B	46
465	Western Europe Since 1945	3B	45

Key: B = Baccalaureate Program **BU** = Baccalaureate Upper Division

Test Dates

Tests are administered at either the Bethel Office Center or Red Fox Campus. Both locations are off-campus sites.



- Morning testing sessions, including Saturdays, begin at 8 a.m. and conclude at noon.
 - Evening testing sessions begin at 3 p.m. and end at 7 p.m.
 - Afternoon testing sessions begin at 2 p.m. and end at 6 p.m.
- All sessions are on a first-come, first-served basis.

October 2009

Register by September 24

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2009

Register by October 22

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2009

Register by November 24

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2010

Register by December 22

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
²⁴ / ₃₁	25	26	27	28	29	30

February 2010

Register by January 28

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2010

Register by February 25

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2010

Register by March 25

S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2010

Register by April 22

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

Cancellation Policy

Exam cancellations or lack of attendance at exams are considered non-refundable. If you need to change your exam date, please re-register online at caps.bethel.edu/programs/options#dantes.

Each time you register for an exam, you will be charged a \$15.00 registration fee, but will only be charged the \$80.00 examination fee when you actually take the exam.

Registration Fee

Registration form and registration fee must be received **before** the registration deadline for each testing period. Registration fee is **required** to process registration.

Questions?

Call the testing coordinator at **651.635.8007** or **800.255.8706, ext. 8007** or go to caps.bethel.edu/programs/options.

Score Reports

Your DANTES score report will look similar to one of the following examples. **These exams shown are examples only. Exam scores may vary.**

Example 1: Passing Score

If your score is equal to or above the “ACE-Recommended” score, you have passed the exam and the “Credit Hours” box will contain either the maximum number of credits to be awarded or an asterisk (*). This box may also include the category of credit.

DATE TESTED			DSST TEST TAKEN		STANDARD SCORES (YOUR SCORE)	ACE-Recommended	
DAY	MO.	YR.				Minimum Passing Score	Credit Hours
22	03	09	ENVIRONMENT AND HUMANITY	SG511	51	046	03

Your score *Minimum passing score* *Maximum credits to be awarded (or an asterisk)*

Example 2: Failing Score

If your score is less than the “ACE-Recommended” score, the “Credit Hours” box will be empty, indicating that you have not passed the exam.

DATE TESTED			DSST TEST TAKEN		STANDARD SCORES (YOUR SCORE)	ACE-Recommended	
DAY	MO.	YR.				Minimum Passing Score	Credit Hours
22	03	09	ENVIRONMENT AND HUMANITY	SG511	41	046	

Payment of the registration fee must accompany this registration form. You may also register online at caps.bethel.edu/programs/options#dantes.

Registration

Tester Information

Name (please print) _____

Bethel ID # _____ S.S. # _____

Daytime Phone (_____) _____

Email _____

(Please provide email address as all future correspondence will be done electronically.)

Examinations

List the examinations for which you are registering:

1. Test Form # _____ Title _____

2. Test Form # _____ Title _____

Indicate the date you will be testing: _____

\$15 per test Registration Fee required in order to process this form.

Cash (if delivering in person) Check (payable to **Bethel University**)

Please charge \$ _____ to my:

VISA MasterCard American Express

Card Number _____ Expires _____

Signature _____ 3 Digit Sec. Code _____

Billing Address _____

Mail check and registration form to:

College of Adult & Professional Studies
Testing Service
Bethel University
3900 Bethel Drive
St. Paul, MN 55112-6999

\$80 per test Test Fee due at the time of testing.

Payable by credit card (VISA, MasterCard, or American Express only) or cashier's check, payable to "The DSST Program." Sorry, **no cash or personal checks** for test fee.